



**ALTES TRAMDEPOT**  
RESTAURANT BAR BRAUEREI

# SEMINAR DOCUMENTATION 2024

Thank you for considering the Altes Tramdepot for your event!

The lively & original restaurant with integrated brewery & gelateria looks back on a more than 25-year success story & is an integral part of the Bernese gastronomy scene. Drink our beer, which is lovingly brewed by hand in copper brew kettles in the middle of the restaurant. The menu is varied and seasonal. The immediate vicinity to the BärenPark, the fantastic view of Bern's old town & the river Aare as well as the convenient location makes the Altes Tramdepot a popular meeting place to be & enjoy.



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# 1ST FLOOR ROOM

Suitable for: seminars, meetings, trainings, presentations, conferences, general assemblies, etc.  
Size: 120 sqm  
Details: bright and friendly atmosphere with windows  
separate entrance  
access with elevator, wheelchair accessible

## SEATING POSSIBILITIES FOR SEMINARS

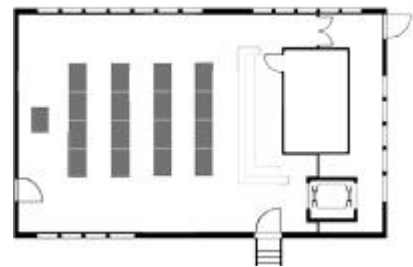
These are our proposed seating arrangements. Alternative seating arrangements as well as technical facilities are available on request.

### SEMINAR SEATING

Maximum capacity: 40

suitable for:

- trainings
- lectures
- press conferences
- etc.

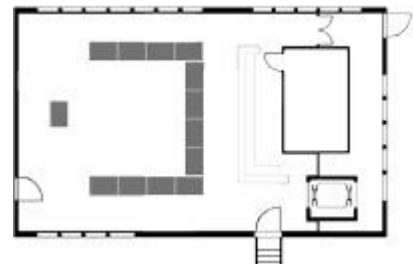


### U-FORM SEATING

Maximum capacity: 28

suitable for:

- meetings
- general meetings
- presentations
- etc.

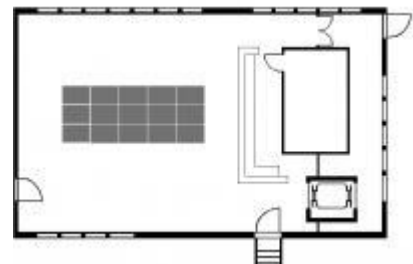


### BLOCK SEATING

Maximum capacity: 30

suitable for:

- meetings
- trainings
- workshops
- etc.

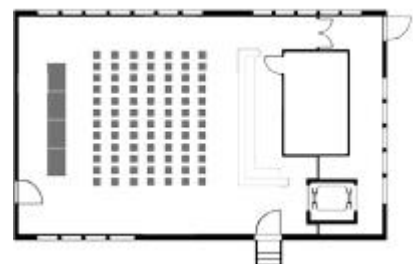


### CONCERT SEATING

Maximum capacity: 80

suitable for:

- lectures
- general meetings
- presentations
- etc.



# ROOM RENTAL

Our room is rented out in two time zones. Please note that partially used time zones will be fully charged.

## PRICES

½ day (1 time zone)	310.0
Full day (2 time zones)	540.0

A half day is considered from 08.00 to 12.00 hrs or from 12.00 to 17.00 hrs. Full day from 08.00 to 17.00 hrs.

After 17.00 hrs a minimum revenue guarantee of CHF 3'500.00 applies for the exclusive usage of the banquet hall on the first floor. This amount is for the consumption of food and beverages (including VAT). If the MRG is not reached, the difference shall be charged as a rental fee.

# SEMINAR PACKAGES

PRICES PER PERSON	½ day	Full day
Without lunch	22.5	31.5
Including daily menu with salad	46.0	53.0
Including 3-course menu	60.0	67.0

## THE SEMINAR PACKAGE INCLUDES

### Food and beverage:

mineral water, orange juice,  
syrup from “Le Sirupier de Berne”,  
coffee and tea,  
fruit basket,  
croissants or / and mini muffins (½ day / 1 day)

### Technical facilities:

TV 98" LED-LCD-Display (16:9)  
ClickShare / HDMI  
flip chart  
pin board  
presenter's case  
WLAN connection  
A4 notepad with pencil

We are happy setting up our room according to your expectations and technical needs.

Please note that a minimum occupancy of 15 participants is applicable to rent our room on the 1<sup>st</sup> floor. If the definitive number of participants is below the difference will be added as room rental.

# UNIT PRICES

The following technical facilities are available on request:

## FREE OF CHARGE

- 1 speaker's desk
- 2 flip charts
- 2 pin boards
- 2 presenter's cases (various felt tip pens, scissors, glue, presentation cards, etc.)
- WLAN connection (download maximum 200 mb/s / upload maximum 20 mb/s) - password on spot
- A4 notepads with pencils

## CHARGEABLE SERVICES

<b>TV</b>	½ day	70.0
98" LED LCD display (16:9) with a resolution of 3840 x 2160 (Ultra HD 4K) Suitable for 24/7 operation Screen brightness: 500 cd/m <sup>2</sup> Contrast ratio native: 1200 : 1 Matte UHD display Interfaces: 3.5 mm jack, Bluetooth, DisplayPort, DVI, HDMI, RJ-45 (LAN), RS-232, USB, WLAN	Full day	90.0
ClickShare Barco compatible for: Windows 7/8/8.1/10 64bit, Mac OSX 10.10/10.11, Click Share App: Android 4.1 & above, iOS 5.0 & above 2 loudspeakers integrated in the hall		
<b>All-in-One Conference Cam, Logitech MeetUp</b>	flatrate	20.0
Custom Logitech lens with 5x HD zoom and motorized pan (+/- 25) and tilt (+/- 15) functions Field of View: Diagonal: 120°, Horizontal: 113°, Vertical: 80.7° Total spatial coverage (field of view + pan and tilt): width 163° x height 110° 3 camera position presets Automatic image adjustment with RightSight: Requires Windows 10 64-bit or macOS 10.14 or higher		
<b>Portable Line Array System, Bose L1 Compact</b>	½ day	50.0
"Spatial Dispersion" speaker technology for even sound distribution. Handheld microphone on request.	Full day	75.0

On request additional technical equipment can be provided, additional charges applicable.

## YOUR OWN EQUIPMENT

Presenters may use their own laptops. The event organizers are responsible for their personal equipment and its functionality (screen switching from internal to external, etc.). We are happy to provide assistance as far as possible, but unfortunately, we do not employ specialized technical staff. In case of doubts, we suggest a test-run.

# INDIVIDUAL PRICES FOR CATERING

## BEVERAGE

sparkling / still mineral water	75 cl	9.5
Michel orange juice premium	1 lit	13.5
coffee / tea – prices according to current menu		
Beverages are charged according to your consumption		

## FOOD

croissant	each	1.8
fruits (seasonal)	each	2.7
mini muffins	each	1.5

The ordered number of food will be charged.

# CALCULATION EXAMPLES

## Example WITH package

Room rental (1 or 2 time zone/s)  
+ seminar package  
x number of guests  
= total seminar costs

## Example WITHOUT package

Room rental (1 or 2 time zone/s)  
+ charged services  
+ ordered food  
= seminar costs (without beverages & lunch)

# CHECKLIST

Our team will make every effort to ensure the success of your group event or visit. Please contact us as early as possible to discuss any special requests or requirements. The following checklist will assist you with the organization of your visit in the "Altes Tramdepot".

- type of event, date and time
- room rental
- seminar package or individual food/drink consumption
- allergy menus (gluten/lactose intolerance)
- time plan
- seating
- technical requirements
- number of people (vegetarians)
- signalization at the entrance
- accounting alcoholic drinks and spirits
- method of payment and invoice address

Do you have any questions?

If so, call us or come by and we will be happy to assist you. To make sure we can take time for you, please make an appointment from Monday to Friday from 08:00 to 18:00 hrs.